

Marketing Research Assistant – Full-time or Part-time

Job Responsibilities

Job responsibilities include:

- General project and fieldwork management
- Questionnaire development and report writing
- General marketing and Web site upkeep

Requirements

The candidate must possess a bachelor's degree and be proficient with Microsoft Word, Excel, PowerPoint, and Outlook. The ideal candidate will have previous experience with computer troubleshooting and networking. General knowledge of marketing research is a plus.

Originally part of the Centrac family of marketing research companies, founded in 1971, Centrac DC is one of the country's Leading Marketing Research Companies. Our national client base includes a broad spectrum of Fortune 500 and other companies. We offer competitive compensation and benefits packages commensurate with experience. We offer flexible hours with no nights or weekends.

Respond to:

e-mail resume to: EPfiler@CentracDC.com ****Strongly Preferred****

Fax resume to: 301-840-3859

Mail resume to: Elias Pfiler
Centrac DC, LLC
1355 Piccard Drive, Suite 230
Rockville, MD 20850

Please note - when you name files for e-mail submissions, the filename must include: your name, the date, and the submission type (either "resume" or "cover letter"). Files not named in this fashion will not be opened.

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